

**Callaway County Ambulance District
Board of Directors
Meeting Minutes
February 20, 2007**

Call to Order

The meeting was called to order at 7:00 p.m. in the E.O.C. Meeting Room, Fulton, Missouri on February 20, 2007.

Members Present

Georgia Ladlie, Mike Groves, Jim Gravemann, Kathy Courtright, John Brandt

Members Absent

Bryan Albaugh

Others Present

Doc Kritzer, Dr. James Stevermer, Charles Anderson, Barbara Niblack

Approval of Agenda

Jim Gravemann moved the agenda be approved. Kathy Courtright seconded the motion. Motion carried with all present voting yes.

Approval of Minutes

Jim Gravemann moved the minutes be approved. Kathy Courtright seconded the motion. Motion carried with all present voting yes.

EOC Contract

Doc Kritzer, County Commissioner, was present to review with the board the E.O.C. contract. The contract remained the same except for an increase of \$5,000.00 and the time frame of the contract would be January 1 – December 31. The cost of the contract would go from \$45,000 per year to \$50,000 per year. The equipment at E.O.C. is ten years old and the county is looking at replacement of that equipment in the future. The increase would help build a fund for that replacement. Charles ask if the District would be required to make an additional payment for the first quarter of 2007 since our quarterly payment had already been made at the old rate. Mr. Kritzer said an additional payment would not be expected, the amount would be prorated.

John Brandt moved the board accept the proposed contract and authorize Charles Anderson to sign the contract. Mike Groves seconded the motion. Motion carried with all present voting yes.

Medical Director's Report

Dr. James Stevermer presented the Medical Director's Report.

Financial Reports

The board reviewed the financial reports for January 2007. Kathy Courtright moved the reports be approved. John Brandt seconded the motion. Motion carried with all present voting yes.

Kingdom City and Holts Summit Facilities

Kerry Renner, Renner Howell Architects, presented cost estimates for the renovation of the Holts Summit Station and the cost of building a modular building at Holts Summit. After a discussion, Jim Gravemann moved the current building be renovated. Mike Groves seconded the motion. The motion carried with all present voting yes. Mr. Renner and Charles will begin the bid process for the project.

Mr. Renner also presented cost estimates for the placement of a modular unit in Kingdom City along with a garage. Kathy Courtright moved the District proceed with the plan to place modular building and garage in Kingdom City. John Brandt seconded the motion. Motion carried with all present voting yes. Mr. Renner and Charles will begin the bid process for the project.

Sport Utility Vehicle (RFP-2007-001)

Two RFP were received for the purchase of sports utility vehicle. Keen Ford bid a Ford Expedition at a cost of \$23,265 plus \$330 for a towing package. Royal Automotive bid \$31,655 for a Chevy Tahoe. Both vehicles have an available extended warranty for less than \$2,000.00. Kathy Courtright moved the proposal from Keen Ford be accepted. John Brandt seconded the motion. Motion carried with all present voting yes.

Office Furniture (2007-002)

The board reviewed proposals from Samco and Center Court for office furniture. Samco presented two options and Center Court presented one. Charles stated the Center Court drawings were close to what he wanted in the space. Some changes would need to be made to the Samco proposal if it was accepted. Also the board preferred to buy local if possible. Mike Groves moved the Center Court proposal for \$21,946.50 be accepted. Jim Gravemann seconded the motion. Motion carried with all present voting yes.

Audio Visual Equipment (2007-003)

Only one RFP was received for the audio visual equipment. Chris West, Consulting Unlimited, submitted a proposal for \$9,911.26. Kathy Courtright moved the proposal from Consulting Unlimited in the amount of \$9,911.26 be accepted. Mike Groves seconded the motion. Motion carried with all present voting yes.

Sale of Surplus Property

Four bids were received for the 2002 Ford Ambulance. The bids were:

Monroe County Ambulance District	\$7,500.00
Heartland Wheels, Inc.	\$8,500.00
Lance O'Brien, Waxahachie, TX	\$8,888.00
Arrow Manufacturing	\$14,581.00

Jim Gravemann moved the \$14,581 bid from Arrow Manufacturing be accepted. John Brandt seconded the motion. Motion carried with all present voting yes.

Adjournment

The meeting adjourned at 8:40 p.m.