

Callaway County Ambulance District

Board of Directors Meeting

March 18, 2008

Call to Order

The meeting was called to order by Chairman, Georgia Ladlie, at 7:00 p.m. on March 18, 2008 in the Station 1 Conference Room.

Members Present

Georgia Ladlie, Mike Groves, John Brandt, Bryan Albaugh, Kathy Courtright, Jim Gravemann

Others Presents

Charles Anderson, Dr. James Stevermer, David Gaines, John Kehoe, Barbara Niblack

Approval of Agenda

Jim Gravemann moved the agenda be approved. Mike Groves seconded the motion. Motion carried.

Approval of Minutes

Jim Gravemann moved the minutes of the January 15, 2008 be approved. Mike Groves seconded the motion. Motion carried.

Medical Director's Report

Dr. Stevermer presented the Medical Director's Report. EOC tickets for October, November, and December 2007 were reviewed. Overall the quality was good.

Financial Reports

The board reviewed financial reports for December 2007 and January 2008. Mike Groves moved the reports be approved. John Brandt seconded the motion. Motion carried.

Proposals – Phase II – Garage Renovation, Station 2

Charles reported the following information on the proposals for Station 2 Phase II.

The proposals for Phase II of the Station 2 project were received and opened on March 11 at 2:00 p.m. We received seven (7) proposals for the project.

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Alternate 2</u>	<u>Unit Price</u>	<u>Days</u>
HLW Builders	\$122,972	\$35,000	\$12,100	\$68.00 ft	90
Rhad Baker Construction	\$91,000	\$21,550	\$11,975	\$10.00 ft	90
WAVCO	\$142,200	\$27,500	\$10,850	\$40.00 ft	80
Cannon Companies	\$157,706	\$38,606.50	\$11,129	\$63.25 ft	120
David Gaines Construction	\$69,669	\$19,690	\$10,900	\$68.00 ft	60
Glove Con	\$122,541	\$38,500	\$10,644	\$120.00ft	120
GBH Builders	\$142,500	\$30,500	\$13,800	\$54.60 ft	120

The base bid covers the renovation of the existing building, including electrical work. Alternate 1 is the price to pave the parking lot and driveway with concrete. Alternate 2 is the price to pave the parking lot and driveway with asphalt. Unit price is the amount per foot to replace the structure of the south wall, which has significant water damage – the extent of which will not be known until work begins.

As you can see, David Gaines Construction is the apparent low bidder on this project. While Kerry is still reviewing everything at this time, my preliminary recommendation is to accept the proposal from David Gaines Construction including alternate 1 (concrete paving).

Kathy Courtright had worked with Mr. Gaines on a Medical Clinic in New Bloomfield. She voiced serious concerns about the quality of his work on the clinic. Mr. Gaines responded that the problems with the clinic were a personal issue with Kathy.

It was the consensus of the board to table a decision on the proposals. The board will meet Tuesday, March 25, 2008 to reconsider the proposals. The board instructed Charles to contact Mr. Gaines references personally and perhaps visit a job he had finished recently.

Proposals-Ambulance Vehicle

Charles presented the following information on the Ambulance Vehicle Proposals.

The proposals for a new ambulance vehicle were received and opened on March 11 at 11:00 a.m. We received two (2) proposals for the vehicle.

<u>Bidder</u>	<u>Price</u>	<u>Days</u>
Osage Ambulances	\$117,320	200
Taylor Made Ambulance	\$111,014	90

As you know, we have purchased our last eight (8) ambulance vehicles from Osage Ambulances. These vehicles have served the District well, and the Osage staff has provided outstanding service and support after the sale. The proximity of the Osage facility to the District provides easy access in the event of warranty or other issues.

Even though, the Osage proposal is \$6,306 more than the Taylor proposal, I believe that Osage represents the best value for our money as described above.

John Brandt moved we accept the proposal form Osage Ambulance. Jim Gravemann seconded the motion. Motion carried.

Worker's Compensation Insurance

I received two (2) proposals for our workers' compensation coverage which expires on April 1, 2008. The proposals were received from Missouri Employers Mutual and Missouri Rural Service Trust, our current insurer. Both companies are represented by Tammy Wickham at The Naught-Naught Agency.

<u>Company</u>	<u>Price</u>	<u>Rates Per \$100</u>
Missouri Rural Services Trust	\$38,015	\$5.40 and \$0.36
Missouri Employers Mutual	\$46,682	\$5.98 and \$0.44

The renewal proposal from Missouri Rural Services has to be received and processed by March 20, 2008. In order to ensure timely processing, I authorized a check to be issued in the amount of \$38,015 to renew our coverage with Missouri Rural Services Trust. If you choose the other proposal, we will be able to obtain a refund of the premium paid.

John Brandt moved the Missouri Rural Services Trust proposal be accepted. Jim Gravemann seconded the motion. Motion carried.

Visa Business Debit Card

Charles and Linda have a need to make purchases or travel arrangements which require a major credit card. Currently the district does not have a major credit card, so payments are made with personal credit cards and reimbursement is requested from the District.

Mike Boulware from the Callaway Bank suggested a Visa business Debit Card linked to our checking account. This card provides No cash access and a daily charge limit set by the District. The typical daily cash limit is \$2,500. Purchases made with these card would require receipts be turned into the business office. Charles is requesting two cards, one for Charles and one for Assistant Director, Linda Ellis.

Mike Groves moved the board approve the Visa Debit Card for use by Charles and Linda. John Brandt seconded the motion. Georgia Ladlie requested that all receipts and the statement be presented to her for approval each month. Motion carried.

Internet Connection, Station 3

Charter Communication refuses to change their position on the installation of cable internet at Station 3. However, Charles has worked with Kingdom Telephone, and we have been able to improve the connection reliability to the point that it is adequate for the basic purposes for which we are using it.

Until something better becomes available, we will continue to use the existing connection.

Adjournment

The meeting adjourned at 8:30 p.m.