

Callaway County Ambulance District
Board of Directors Meeting
April 15, 2008

Call to Order

The meeting was called to order by Chairman, Georgia Ladlie, at 7:00 p.m. on April 15, 2008 in the Conference room at Callaway Ambulance Station 1.

Board member, Mike Groves, was sworn in before the call to order.

Members Present

Georgia Ladlie, Mike Groves, Bryan Albaugh, Jim Gravemann, John Brandt

Members Absent

Kathy Courtright

Others Present

Charles Anderson, Dr. James Stevermer, Barbara Niblack

Approval of Agenda

Jim Gravemann moved the agenda be approved. Bryan Albaugh seconded the motion. Motion carried with all present voting yes.

Approval of Minutes

Jim Gravemann moved the minutes of the March 18, 2008 and March 25, 2008 meeting be approved. Bryan Albaugh seconded the motion. Motion carried with all present voting yes.

Medical Director's Report

The Medical Director's Report was presented by Dr. James Stevermer.

Financial Reports

The board reviewed the financial reports for February 2008. Jim Gravemann moved the reports be approved. Mike Groves seconded the motion. Motion carried with all present voting yes.

Election of Officers

Mike Groves moved Georgia Ladlie continue as Chairman. Bryan seconded the motion. Motion carried with all present voting yes. Georgia Ladlie moved that Mike Groves continue as vice chairman, Charles Anderson continue as Treasurer, and Barbara Niblack continue as Secretary. Bryan Albaugh seconded the motion. Motion carried with all present voting yes.

Proposals – Financial Audit

Only one proposal was received for the yearly financial audit. The proposal was from Evers & Company at a cost of \$4,500 to \$5,800. Mike Groves moved the board accept the proposal from Evers & Company. Jim Gravemann seconded the motion. Motion carried with all present voting yes.

John Brandt joined the meeting at this time and was sworn in by the secretary.

Server/Equipment Room Air Conditioning

The server/equipment room at Station 1 has a problem with temperature control. The room has one HVAC vent that is fed from the kitchen system. This does not provide adequate cooling in this room. Charles ask David Gaines for a proposal to install a small air conditioner through the exterior wall of this room. This will allow for proper control of the temperature of this room. Mr. Gaines proposed a cost of \$600.00 including the air conditioner. John Brandt moved that a contract be drawn up with Mr. Gaines to perform the work. Mike Groves seconded the motion. Motion carried.

At Charles request David Gaines provided a quote to construct a breezeway between the buildings at Station 3. This will allow the crews to walk between the buildings without fighting the elements, such as ice, snow, and rain. The quote was for \$5,900. The breezeway was tabled. Mike Groves will look at the Kingdom City Station and report back to the board.

Charles also reviewed with the board a possible change order at Station 2 for additional curb and gutter. This would be needed to divert water away from the building.

Executive Session

John Brandt moved the board close the meeting for legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, 610.021 (1). Mike Groves seconded the motion. Motion carried by roll call vote.

The board met in executive session from 8:00 p.m. to 8:10 p.m.

Employee Hand Book, Section 303 –Paid Time Off

The board reviewed changes to Section 303 of the employee handbook regarding payment of PTO time.

John Brandt moved section 303 of the handbook be amended as suggested effective immediately. Jim Gravemann seconded the motion. Motion carried with all present voting yes.

Adjournment

The meeting adjourned at 8:15 p.m.