

**Callaway County Ambulance District**

**Board of Director's Meeting**

**September 16, 2008**

**Call to Order**

The meeting was called to order by Chairman, Georgia Ladlie, at 7:05 p.m. on September 16, 2008 in the Conference Room at Station 1.

**Members Present**

Georgia Ladlie, Mike Groves, Bryan Albaugh, Jim Gravemann

**Members Absent**

Kathy Courtright, John Brandt

**Others Present**

Charles Anderson, Barbara Niblack, Dr. James Stevermer, Amanda Buschjost (MCHP Representative)

**Approval of Agenda**

Mike Groves moved the agenda be approved. Bryan Albaugh seconded the motion. Motion carried with all present voting yes.

**Approval of the Minutes**

Mike Groves moved the minutes of the August 19, 2008 meeting be approved. Bryan Albaugh seconded the motion. Motion carried with all present voting yes.

**Medical Director's Report**

Dr. James Stevermer presented the Medical Director's report. No major problems were identified in the review. It was noted that there was one birth of a healthy baby.

**Financial Reports**

The board reviewed the financial reports for July 2008. Jim Gravemann moved the reports be approved. Bryan Albaugh seconded the motion. Motion carried with all present voting yes.

## **Employee Health Insurance for 2009**

Charles met with representatives of the Union and discussed the options for health coverage in 2009. Charles recommended to the board that the PPO 500 plan be offered for 2009. Ideally, the District would continue to pay 100% of the employee coverage and 50% of the dependent coverage. The Union has offered to share equally the increased premium, if the board feels that due to financial limitations the district cannot continue to pay at the 2008 rate. The employee share of the increased cost would be \$13.37 per pay period.

After discussion, Bryan Albaugh moved the PPO 500 plan be offered for 2009 with the employees contributing ½ the increased cost or \$13.37 per employee per pay period. Charles would be authorized to enter into a 2 year agreement as required by Missouri Consolidated Insurance. Mike Groves seconded the motion. Motion carried with all present voting yes.

## **Surplus Property**

We have the following surplus property:

2003 Osage Type 3 Ambulance VIN – 1FDXE45F73HA37729

Three Ferno 35A Stretchers (Serial Numbers: L699052, L699052, and L201695)

Jim Gravemann moved that Charles be authorized to dispose of the items as he sees best. This could include sealed bids and/or e bay. Mike Groves seconded the motion. Motion carried with all present voting yes.

## **Station 2 Update**

At the last meeting the board and Mr. Gaines agreed upon an October 3, 2008 completion date.

In the last week it was discovered that we did not obtain a Mo Dot permit for the work on the driveway that is on the state right-a-way. The original contract called for the drive to be 6 inches thick. The state requires the concrete be 7 inches thick. The request for the permit has been completed. Mr. Gaines has presented a change order for the additional concrete. The change order cost is \$4,035.00 and adds three days to the complete date.

The board discussed responsibility for the omission of the permit and incorrect concrete thickness.

The board also discussed the status of the project and imposing the \$100 per day penalty to Mr. Gaines if the project was not completed on time.

Bryan Albaugh moved the change order for the concrete be approved at a cost of \$4,035.00 and the complete date is extended three days to October 9, 2008. Jim Gravemann seconded the motion. Motion carried with all present voting yes.

It was the consensus of the board that Charles contacts an attorney to discuss when and how Mr. Gaines breaks the performance bond and what the board can do. He would also discuss who could be held responsible for the additional cost of the concrete.

### **Job Descriptions**

Charles stated that the job descriptions need to be complete by November 1, 2008. Bryan Albaugh moved Charles be authorized to write and approve the job descriptions. The board would like to see a copy when this is complete. Mike Groves seconded the motion. Motion carried with all present voting yes.

### **Policy – Wages**

The policy was tabled.

### **Radio Update – Building at Auxvasse Water Tower**

Auxvasse requires that the building for radio equipment be portable but anchored, behind a fence, 8 by 8 in size, have siding and shingles that match the existing building. The building will also need heat and a/c.

The following options and cost have been obtained:

A pre-fab building with the district finishing the site work: \$6,250.00

A kit from Sutherlands with the district doing the set up and site work: \$6,845.00

A proposal from Tesla Construction to do the complete project: \$6,654.00

Jim Gravemann moved the proposal from Tesla Construction be accepted. Bryan Albaugh seconded the motion. Motion carried with all present voting yes.

### **October Board Meeting**

Charles and Linda will both be out of town attending conferences on the regular meeting date of October 21. The board agreed to move the regular meeting to October 14.

### **Adjourned**

The meeting adjourned at 8:10 p.m.