

Callaway County Ambulance District
Board of Directors Meeting
February 24, 2009

Call to Order

The meeting was called to order by Chairman, Georgia Ladlie, at 7:15 p.m. in the station one conference room on February 24, 2009.

Members Present

Georgia Ladlie, Mike Groves, John Brandt, Jim Gravemann

Members Absent

Kathy Courtright, Bryan Albaugh

Others Present

Charles Anderson, Linda Ellis, Dr. James Stevermer, Barbara Niblack

Approval of Agenda

Jim Gravemann moved the agenda be approved. John Brandt seconded the motion. Motion carried with all present voting yes.

Approval of Minutes

Jim Gravemann moved the minutes be approved. Mike Groves seconded the motion. Motion carried with all present voting yes.

Medical Director's Report

Dr. James Stevermer presented the Medical Director's Report. Patient Care Reports for December were reviewed with no major problems found. An all electronic means for review is being developed.

Financial Reports

No financial reports were available due to Barbara being on vacation the last two weeks.

Proposals – IBM Server

The current server is rapidly filling up as we convert old paper records to electronic. Only one proposal was received for a new server. The proposal was from Huber and Associates. Huber and Associates is the vendor for our current server. Charles reported he was pleased with the current server and maintenance provided. A new server would also give us the option of having our own e mail. We currently have e mail with KTIS. The total cost for the new server including software license and installation would be \$15,760.42. Charles did notice a difference between the RFP and the proposal

from Huber. This difference might increase the cost somewhat. The budgeted amount in the 2009FY budget for the new server is \$20,000. John Brandt moved the server be approved at a cost of no more than the budgeted amount. Mike Groves seconded the motion. Motion carried with all present voting yes.

Proposals – Radio Tower Station 2

The current forty foot radio tower at station 2 has cracks in the legs of the tower. The RFP was for an eighty foot tower. L & B Electronics was the only company to present a proposal for the tower. The cost of the new tower would be \$7,500. This includes everything except a 3 cubic foot hole to set the tower in. Jim Gravemann moved the proposal from L & B at a cost of \$7,500 be approved. John Brandt seconded the motion. Motion carried with all present voting yes.

Future RFPs

John Brandt moved that all future RFPs be published in the Fulton, Jefferson City, and Columbia newspapers. Mike Groves seconded the motion. Motion carried with all present voting yes.

Station 1 – Building Modification, Additional Office Space

Additional office space is needed to accommodate the new patient account representative. It is proposed that we enclose the area near the rear entrance to make an additional office. John Brandt moved that Charles contact two or three construction companies and obtain proposals for the modification. Mike Groves seconded the motion. Motion carried with all present voting yes.

Employee Handbook Change – Section 306 Worker’s Compensation (Resolution)

The board discussed the change to the employee handbook concerning use of paid time off to make up the difference between a workers’ compensation payment and what the employee would have made if working.

After discussion, John Brandt moved the resolution be approved. Mike Groves seconded the motion. The resolution was approved with all present voting yes.

Station 2 Update

The board reviewed a letter from Kerry Renner, Architect, to David Gaines. The project is complete except for some grading and water outfall work.

Towing Charges

In response to questions from the last board meeting, Charles reported that we do have towing coverage on our insurance. However due to a motion passed by the board in October 2004 to pay all claims under \$5,000 (\$5000 is also the amount of the deductible) we have been paying for towing. It was discussed that towing probably did not fall under the deductible and if the claim for towing would increase our premium or ability to be insured. Our last insurance company did drop us due to the frequency of claims.

DHS Grant

We were awarded a DHS Assistance to Firefighters' Grant to fund our PPE project. The total project cost is \$54,270. The Federal share is \$48,843. This grant will allow us to equip our personnel with PPE for use on MVC scenes.

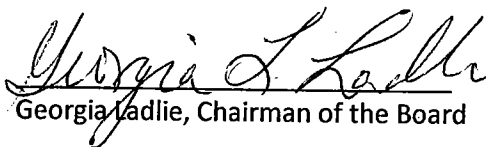
Capnography

As discussed at last month's meeting we would like to add capnography to our Life Pak 12 monitors. This would allow intubations to be verified and monitoring of patients breathing on their own by tracking the carbon dioxide in a patient's exhaled breath. This is a sole source product. The cost would be \$22,750. John Brandt moved the purchase of capnography at a cost of \$22,750 be approved. Mike Groves seconded the motion. The motion carried with all present voting yes.

Adjournment

The meeting adjourned at 8:15 p.m.

03-17-09 @
Approved: ~~04-21-08~~


Georgia Ladlie, Chairman of the Board

Attest:


Barbara Niblack, Secretary to the Board